



## Letter of Invitation

# REQUEST FOR QUOTATION

Ministry of Environment, Lands and  
Agricultural Development.  
[Bikenibeu, Tarawa  
PO BOX 234  
Republic of Kiribati

To Whom It May Concern,

The Ministry of Environment, Lands and agricultural development invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

**Procurement No:** 16-SS001-25  
**Issue Date:** 1-04-2026  
**RFQ Closing Date:** 27-04-2026 – 5pm (Tarawa Time)  
**Procurement Title:** Request for Quotation (RFQ) for purchase of new server.

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit the Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Services to be provided
- Evaluation Criteria and Method
- Specific Contract Conditions for the provision of Standard Services
- General Contract Conditions for the provision of Standard Services
- Certificate of Compliance Form
- Availability of Financial Resources form

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Mr Romano Reo  
For OIC, MELAD

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*